

**JOINT
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
&
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
October 6, 2005
MINUTES**

1.) Call to Order

The joint meeting of the Village and Town Boards was called to order by Village President Kenneth Dahl at 7:10 p.m. Six citizens were in attendance.

2.) Roll Call

It was noted that the agenda was posted correctly. Roll call was taken. Village Board members present: Kathleen Giese, Jack Henrich, Kevin Hoey, Patricia Krall, Randall Margenau, Diane Wiedenbeck and Kenneth Dahl. Town Board members present: Steve Anders, Michael Klinger, David Morrow, Kris Hampton. Absent and excused: Virgil Schroeder. Also present: Administrator Kim Manley, Chief John Gould, Chief Bruce Boxrucker and Director Jess Robinson.

3.) Pledge of Allegiance.

4.) Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.

None.

5.) Discuss and consider the Minutes of September 1, 2005 meeting.

Motion by Klinger, seconded by Wiedenbeck to approve the September 1, 2005 minutes. Dahl asked that a correction be made to change this sentence which reads "Dahl stated that the attorney who represents the Village's insurance company has advised the Village board not to discuss a settlement." to "Dahl stated that the attorney who represents the Village's insurance company has advised the Village board not to discuss a settlement *as the matter is in litigation.*" The correction was noted and the motion to approve the minutes with the correction carried on a unanimous voice vote, 11-0-0.

6.) Discuss and consider annexation petition from Jeffrey and Colleen Bronkhorst.

Dahl noted the letter of September 7th received from the Dept. of Administration and asked Wiedenbeck for the recommendation from Joint Planning Committee. Wiedenbeck indicated the Committee had recommended approval of the annexation petition.

Anders asked what is the difference between the two annexation petitions. Dahl explained that in the first request a zoning classification was requested as part of the annexation which the Village cannot do at annexation. He explained that there is a process which states that when an annexation is approved the Village places a zoning classification of Rural Holding on the property which freezes the existing use but also indicates that the current use may be changed.

Then it is up to the property owner or applicant to come to the Village with a request for rezoning. The Village cannot guarantee a type of zoning with an annexation petition.

Hampton noted that the town residents next to this property are in opposition to the Neighborhood Office zoning which is what the Village's Comprehensive Land Use Plan indicates the property's future use is planned for. Dahl understood after the Joint Plan Committee meeting the main concern was the buffer type and its screening. Joe Bowers, next door neighbor, agreed that the buffer will be important but expressed concern with a business use next to his property.

Discussion following on the Neighborhood Office zoning code and its allowed uses. Dahl read from the Village Code the principal land uses permitted by right and the conditional permit uses. Hampton asked that the land use be restricted prior to or as part of the annexation approval. Krall voiced opposition to this stating the Board has adopted a Code of Ordinances which outlines the process for rezoning. She felt that by doing this the Board would be circumventing the Code as well as the Comprehensive Land Use Plan. She indicated that there is a process to amend the Comprehensive Plan which allows public input as well as providing public input at each stage for rezoning and if necessary, the conditional use permit process. After further discussion the motion carried on a unanimous voice vote of the Boards, 11-0-0.

7.) Discuss and consider the proposed entrance signs by the Lions.

No information or representative from the Lions organization was present.

Margenau excused himself to attend another meeting – Parks Fund Raising Committee. 7:35 p.m.

8.) Update on space needs for the Public Safety building.

Chief Gould spoke on the space needs of the Police Department at the Public Safety building and noted that the potential to lease the Garst Seeds building would be a short term fix for his department's space needs. He has looked at the building, it is solid but older, and noted there would be a cost to renovate the building to make it useable by the department. He then handed out a report with the current and proposed floor plan, an outline of anticipated renovations and their related costs. Gould noted the other departments could then use their vacated space. Dahl asked the Fire Chief, Chief Boxrucker, if they needed additional space. Boxrucker indicated no needs at this time. Dahl asked EMS Director Jess Robinson if the EMS needed more space. Robinson indicated that they need more sleeping quarters and would take over, without any need for renovations, any space made available to them.

Chief Gould then went through the handout noting that on the high end for renovations the estimate is \$36,842 and low end \$34,237. He also provided numbers for the lease and the estimated cost for maintenance of the building at \$17,546 annually. He stated that he did not initiate discussion about leasing this building and that by doing so there would be no anticipated improvement to services provided to either community by the department other than it would provide needed space for the department. He commented that these numbers were being provided to give the Boards an idea of the cost to renovate and the cost to lease the building.

Dahl noted levy limits this year and noted this is a concern. He stated the Board would have to look at the budget as a whole before any decision could be made. Hampton agreed, noting the restrictive levy limits affect the Town as well.

- 9.) **The Boards will enter into CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; EMS Department.**

Motion by Dahl, seconded by Wiedenbeck to move into CLOSED SESSION. Motion carried on a unanimous roll call vote of the members present, 10-0-0. 8:17 p.m. (Note: Margenau returned to join the meeting at 8:28 p.m.)

Meeting reconvened into OPEN SESSION at 9:05 p.m.

- 10.) **Future agenda items.**

The following future items were noted:

- Monona Grove School District – presentation on study
- Bronkhorst – discuss and consider a tax revenue sharing agreement
- Lions – Entrance Signs
- Closed Session – EMS Agreement/ Police Department Building Needs

- 11.) **Adjournment.**

Motion to adjourn by Margenau, seconded by Hampton. Motion carried on a unanimous voice vote, 11-0-0. The meeting was adjourned at 9:10 p.m.

Respectfully Submitted By,

Kim Manley,
Administrator